



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KANYA MAHAVIDYALAYA

**KANYA MAHAVIDYALAYA ZOO NARENGI ROAD, GEETANAGAR P.O. -
BAMUNIMAIDAM, GUWAHATI - 781021 DIST. - KAMRUP (METRO), ASSAM,**

INDIA

781021

www.kanyamahavidyalaya.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kanya Mahavidyalaya is one of the leading girls' colleges situated at Geetanagar in Guwahati city of Kamrup (Metro) district of Assam. The College has been imparting education at UG level since 16th September, 1977. The College was established by the effort of a group of educationists and social workers of Pub-Guwahati area. The academic activities of the College first started at the Pub-Guwahati Girls' High School and administrative activities at the residence of Suchibrata Raichoudhury, a recipient of Sahitya Academy Award.

Khanindra Chandra Barua and Suchibrata Raichoudhury were the first President and the Secretary of the Governing Body of the college respectively. Noted educationist and a recipient of Padmashri Award, Indira Miri was appointed as the first Principal of the college. The college thereafter operated its academic activities in a rented house located at Zoo-Road, Guwahati since 15th November 1977. Later, in 1987, the college was shifted to its permanent campus of 10 bighas of land at Geetanagar hill top. An Assam-type house was constructed with the effort of local enthusiast people which is being used as an extended campus at present. The college is at present functioning from its new campus behind Geetanagar High School on Mother Teresa Road, Geetanagar, Guwahati-21. A three-storied building was constructed with the aid of Guwahati Refinery, Guwahati-20 and Govt. of Assam in the new campus and it has been used for academic purpose.

The College has been imparting higher education to girl students at the UG level since its inception and the Gauhati University extended permanent affiliation to the College in the year 2010-11 for the ongoing Arts course.

The college obtained recognition under Section 2(f) & 12(B) of the UGC Act, 1956 on 24/05/2013. The college was provincialized on 1st January, 2013 under the Provincialization Act by Govt. of Assam (w.e.f. 01/01/2013).

The college has a congenial atmosphere and a peaceful educational milieu.

Vision

Kanya Mahavidyalaya, Guwahati has been imparting quality education to the girl students of the Northeastern region since its inception in the year 1977.

Our Vision Is:

- a) To impart higher education to girls,
- b) To impart higher education to financially and educationally deprived,
- c) To impart higher education to every aspirant in general,
- d) To make them capable in countering the challenges of poverty, superstition, regionalism
- e) To instill into them factual culture of India

Mission

Our Mission Is:

- a. All round personality development of the students
- b. To spread education that helps the learners to purify their mind, body and soul
- c. To encourage the students to analyze their hidden potential
- d. To inculcate the students the value of character and morality as the integral part of true education
- e. To collaborate with the society for the sustenance of human values and balanced neighborhood networking
- f. To promote awareness among the students and masses that they are responsible and accountable citizens of India
- g. To promote methods of innovations in the students
- h. To develop practical wisdom in the students to make life successful

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- An institution for girl students
- A single stream college with nine (09) Undergraduate Programmes
- Highly qualified, experienced and dedicated faculty members
- Situated on the prominent locality of Guwahati

- Pass percentage of the students is satisfactory
- Calm and quiet atmosphere
- Safe and secure environment
- CCTV installed in the college premises
- A good number of students pursuing Higher Education
- Significant alumni contribution
- MoU signed with other institutions for collaborative activities
- Active Career Counselling Cell
- Active NSS Unit
- Virtual Yoga Club
- Donation by Teaching & Non-teaching staffs for the development of the college
- Faculty members are encouraged to participate in various faculty development programmes

Institutional Weakness

- Enrollment of students in some departments to be increased
- Residential quarters for Teachers and Staffs to be built
- Hostels for students to be built
- IT infrastructure to be improved
- Number of publication in UGC care listed journals to be increased
- Add-on/certificate courses to be started
- No indoor stadium

Institutional Opportunity

- There is scope to enhance the college to a centre of excellence for girl students
- To upgrade technical and digital infrastructure.
- To increase the number of books in the library
- Using situational advantages, collaborative approach should be introduced in important areas of college

Institutional Challenge

- To increase enrollment
- To compete with privately run institution
- To strengthen sports and other infrastructure
- To persuade students from poor background to continue study

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Kanya Mahavidyalaya, Guwahati is affiliated to the Gauhati University, Assam and follows the curriculum provided by the University.

The Academic Calendar: The institution prepares the Academic Calendar adhering to the guidelines of the Gauhati University.

The Class Routine: The class routine is prepared by the teachers at the beginning of the academic session.

Lesson Plans: Lesson Plans are prepared by individual teachers detailing learning activities to meet course objectives. Head of each department monitors the implementation of the lesson plan.

Classroom Interactions: In classrooms, the conventional chalk and board method is adopted. Tutorial classes address specific learning points.

HoDs' Meeting: HoDs' meetings are held regularly to discuss the plans to arrive an optimal and effective way.

Academic Committee: The academic Committee of the College looks after the academic environment and takes care for imparting quality education to students.

Guest Faculty: Guest faculties are invited from other institutions to deliver lecture on course related topic and to motivate the students.

Central & Departmental Library: The college central library provides teachers with necessary learning materials for effective delivery of curriculum. In addition to this, each department has its own library that caters to the needs of the teachers and students.

Guardian Participation: Departmental Guardians' Meet is organized once in a year where the guardians interact with the faculty members and keep track of the academic progress of their wards.

Field Trip: Educational field trip and excursions to places of academic importance are organized by the departments for gathering practical knowledge, experience and exposure.

Admission & Counseling Cell: Faculty members of the college offer counseling to students and help the students to understand their strength.

Monitoring: Students' learning progress is monitored through class tests, home assignments and group discussions.

Assessment and Reporting: The Examination Committee plans and conducts the Sessional and End semester examinations of the Gauhati University. The end semester examination results are declared by the Gauhati University.

Feedback: Student feedback on the curriculum is obtained for evaluation of the course and teaching.

Faculty Skill Building: Workshops and seminars are conducted to build faculty skills in the changing scenario of education.

Teaching-learning and Evaluation

Kanya Mahavidyalaya strictly adheres to the guidelines of the Gauhati University regarding admission of students to UG courses. College authorities give advertisement in the local newspapers and college website for admission to UG courses declaring the date of issue of Admission Form, last date of submission and date of admission.

The institution prepares the Academic Calendar adhering to the guidelines of the Gauhati University. The Academic Calendar is the students' guide to the College's schedule of curricular and co-curricular activities.

The class routine is prepared by the teachers at the beginning of the academic session. It helps effective classroom interactions between teachers and students.

Lesson Plans are prepared by individual teachers detailing learning activities to meet course objectives. Head of each department monitors the implementation of the lesson plan.

To make teaching learning process more effective various student centric methods are used such as experimental learning, project-based learning, participative learning and problem solving methodologies besides conventional teaching methods using chalk and board. Remedial classes are arranged for strengthening the knowledge and skills of weak students. For enhancing experiences and knowledge using ICT tools are encouraged by the college. The teachers of all the departments conducted online classes through various digital platforms. WhatsApp group is formed for students of each semester constituting honours and general students separately. Learning materials, important information, ideas, problems and solutions are shared in these groups.

Various mechanisms to measure the attainment of the Programme Outcomes, and Course Outcomes are also designed by the teachers through continuous internal evaluation. These are in the form of sessional examinations, class test, quizzes, assignments, etc. besides the end semester examinations.

The College has 18 Permanent and 6 Temporary faculties. Teachers are encouraged to participate in various faculty development programmes. Most of the teachers have participated in National, International Seminars, Webinars and Workshops. Besides, a good number of teachers have participated in different UGC sponsored orientation programmes/Faculty Induction Programme and Refresher Courses in various HRDCs of the Country.

Research, Innovations and Extension

Kanya Mahavidyalaya encourages its teachers to undertake research projects, minor and major, to enhance the quality of education. Some of our teachers have undergone research works for M Phil, PhD and UGC sponsored minor research projects. Some teachers are aspiring to pursue PhD programmes in the coming days. College organizes seminars, workshops, webinars etc. Some teachers have published articles, papers, SCOPUS, Edited, text, reference books.

The institution recognizes the need based programmes with the faculty members.

The college regularly conducted various extension activities in the neighbourhood community. The NSS unit of the college organizes different programmes from 2013 onwards such as celebration of World Environment day, International Yoga Day, International Women Day, Cleaning of college campus under Swachh Bharat

Mission, celebration of Republic Day, Independence Day, Gandhi Jayanti, Teachers' Day, Flood relief programme, Plantation programme in college campus, Swachata Abhiyan at Bonda Village (adopted village) etc.

The NSS unit organized a two-day state level workshop on 25-05-2022 and 26-05-2022 on "Soft skill and career counselling. The NSS unit also organized a health awareness programme at community hall of Bonda (adopted) village with the doctors from Guwahati Medical College as a part of the celebration of international women day.

Teacher unit of the college organizes different extension activities like flood relief programme, donations and assistance for of the needy students etc. The students and faculties of the college participated in the cultural rally at Brahmaputra Literary Festival organized by the Government of Assam in 2017.

Department of Assamese, Bengali, Economics and Pol. Science jointly organize an extension activity in Bonda Anchalic High School of the adopted village Bonda and distributed different study materials among the school students in December 2021. Also faculties of the college take various classes in the nearby schools in subjects like English, Education, Economics, Assamese etc.

The college and most of the departments have organized educational tours and field visits within and outside Assam which also help students to interact with neighborhood community and make the students aware of about the history, life and culture, its economic prospect and challenges and cultural assimilation .

Infrastructure and Learning Resources

Our college has fifteen (15) fully functional classrooms. The mode of teaching is conventional Lecture method (Chalk and Talk). Our important meetings and functions are held in our auditorium which can accommodate more than 200 students.

The central library has been renovated. It has a moderate collection of more than 10000 copies of text, reference and general books covering a wide range of subjects. It also maintains a good number of journals and newspapers. Besides, each of the Dept. maintains a Departmental Library. The library of Kanya Mahavidyalaya was established along with the establishment of the college in 1977. The library is named after Dr. Nagendra Nath Buzrbaruah in honour of the donor in 2022.

The departmental libraries are maintained by all the departments of the college. The Central Library is partially automated. The software used for the automation of the library is SOUL (Software for University Libraries). In the year of 2015 the SOUL software was installed as per the guideline of UGC. The SOUL can be used for acquisition, accession, circulation, data operation etc. The data entry records are on process. As on August 2022, a total number of 1700 copies are recorded in SOUL database.

The Administrative Block is equipped with desktop computers with internet connectivity, scanner, printers etc. The IQAC Cell of the college has two desktop computers with Website link, scanner and printers.

The department of Education of the college maintains a well equipped psychological laboratory. At present the laboratory has the following apparatuses

1. Mirror Drawing Apparatus.
2. Tachistoscope.
3. Maze Learning Apparatus.
4. Memory Drum.

The institution has adequate facilities for sports, games (indoor, outdoor), Yoga Cell etc. and cultural activities.

A 'virtual yoga club' was inaugurated in the college auditorium under Yoga Cell on 20th May, 2022.

The admission and examination form fill up of the college has been made fully online. The library has also computer with wifi facility. The college also has a biometric machine to regulate the attendance system of the teachers and other staff members.

Student Support and Progression

Kanya Mahavidyalaya provides free admission to the economically backward students with the help of State Government. During last five years 71.06 per cent of students got the benefits of scholarship and freeship provided by the State Government.

The Institute has taken initiative for capacity building and skill enhancement of the students. Career Counseling programmes, personality development programmes have been organized by the cells for the benefit of the students.

The Yoga Cell has established a Virtual Yoga Club. The College has Anti-ragging cell, Grievance and Redressal cell and anti sexual harassment cell. The students are encouraged to participate in various activities and competitions like seminars, debate, cultural programmes, and various games and sports.

Many students of our college are pursuing higher education in prestigious universities of Assam and completed their Post Graduate programmes. Some of the passed out students are working in different sectors.

Kanya Mahavidyalaya has a registered Alumni Association for building strong link between alumni and present students. The alumni have donated books to the departmental libraries. The alumni of some departments of our college contributed a lot. The alumni of the Assamese department published a hand written magazine on 1st June 2022 in memory of our ex Principal Late Dr Rina Rani Bardalai and the HOD of Assamese Department Late Nakul Ch Das. The alumni of Bengali department launched a hand written magazine 'Sukanya' for the development of the writing skills of the students of the department. They have also donated books to the Bengali department. Few Alumni gave Guest lecturers to the existing students on career guiding focuses and also took classes of the existing students.

Every year the college collects feedback from the students on various issues.

Governance, Leadership and Management

The vision and mission of the college is to provide an opportunity of higher education to the girl students. The college has been serving the residents of the locality as well as the entire north east so that more and more girl students get the opportunity to access education and develop intellectual potential of the region. The Governing Body to which the Principal of the college acts as the secretary guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. In order to run the institution smoothly the teachers are appointed in various cells and bodies of the college.

The academic policies and course curriculum designed and prepared by the affiliating university are implemented with cooperation of the faculty members of the respective departments.

For implementing various curricular and infrastructural activities, different committees are formed to carry out the action plans for fulfillment of the stated missions.

The institution always takes initiative to run innovative programs depending on the contemporary situation.

All the strategies and policies are framed and approved by the Governing Body of the college. Any policy prepared by the Principal in consultation with the faculty members is approved in the general meeting of the Governing Body.

The IQAC of Kanya Mahavidyalaya was established in the year 2014. The IQAC of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

The college authority manages to involve each and every member of the college fraternity in the academic and curricular works of the college in addition to their rendering normal services by incorporating them into various committees constituted in the college. Several committees are constituted for overall management of the admission, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, encouraging cultural activities etc.

Institutional Values and Best Practices

The institution is committed towards maintaining highest ethical standards in all activities including the dignity, equality and security of the students. We provide equal opportunities to students irrespective of caste, creed, language and religion. There are various committees & cells including disciplinary committee, women's cell, sexual harassment cell, anti-ragging cell, grievances redressal cell, career counseling cell, yoga cell etc. to look after various issues.

On 26th January we celebrate Republic Day in the college with great enthusiasm and pride.

Independence Day is celebrated on 15th August in the college.

International Mother Language Day is celebrated on 21st February every year by the Assamese, Bengali, Hindi and English departments to promote linguistic and cultural diversity and multilingualism.

The women cell organizes International Women day on 8th March every year.

World Environment Day is celebrated on 5th June by the Environment Cell, Social welfare Cell, Women cell and NSS .

International Yoga day is celebrated on 21st June by Yoga Cell and NSS to spread importance of yoga on the health of the people .

On 5th September, Teachers' day is celebrated to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan.

On 8th September, the college observes the birth anniversary of acclaimed Assamese singer, composer and filmmaker Dr Bhupen Hazarika.

The Hindi department celebrates Hindi Diwas on 14th September every year.

The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas.

The college observes the death anniversary of Late Dr Bhupen Hazarika on 5th November.

Saraswati Puja and Bihu are celebrated every year with festive fervour.

We have adopted a village named Bonda almost 5 to 6 kilometers from our college to provide information vital to the development of the village through researches conducted in different fields such as Historical, Sociological, Political, Cultural, Literature etc. This is one of the best practices by our college.

Financial Contribution by College Teachers & Staffs to College Development Fund is the second best practice of the college. Some of the College teachers and staffs voluntarily came forward and donated money to the Funds for developing the infrastructure.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KANYA MAHAVIDYALAYA
Address	Kanya Mahavidyalaya Zoo Narengi Road, Geetanagar P.O. - Bamunimaidam, Guwahati - 781021 Dist. - Kamrup (Metro), Assam, India
City	Guwahati
State	Assam
Pin	781021
Website	www.kanyamahavidyalaya.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Satyajit Kalita	0361-9864030513	9101267233	-	kanyamahavidyalaya1977@gmail.com
IQAC / CIQA coordinator	Guptajit Pathak	0361-9085084275	9085084275	-	pathakguptajit19@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	24-05-2013	View Document
12B of UGC	24-05-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kanya Mahavidyalaya Zoo Narengi Road, Geetanagar P.O. - Bamunimaidam, Guwahati - 781021 Dist. - Kamrup (Metro), Assam, India	Urban	3.97	744.41

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS Passed	Assamese	90	46
UG	BA,Bengali	36	HS Passed	Bengali	30	12
UG	BA,Economics	36	HS Passed	English + Assamese	30	1
UG	BA,Education	36	HS Passed	English + Assamese	90	55
UG	BA,English	36	HS Passed	English	45	13
UG	BA,Hindi	36	HS Passed	Hindi	30	13
UG	BA,History	36	HS Passed	English + Assamese	60	36
UG	BA,Philosophy	36	HS Passed	English + Assamese	45	6
UG	BA,Political Science	36	HS Passed	English + Assamese	30	8
UG	BA,Arts	36	HS Passed	English,Hindi,Bengali,Assamese	450	88

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				18			
Recruited	0	0	0	0	0	0	0	0	4	14	0	18
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	3	3	0	6
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	7	5	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	0	2	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	1	6	0	7
PG	0	0	0	0	0	0	2	6	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	277	1	0	0	278
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	3	5	7	5
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	9	11	15	28
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	15	12	30	27
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	373	268	220	218
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		400	296	272	278

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NEP 2020 aspires to guarantee that no child loses any prospect to learn and shine because of the conditions of birth or background. Exceptional importance will be given on socially, collectively and economically
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	<p>underprivileged groups which cover gender, social, cultural, and geographical uniqueness and disabilities. Kanya Mahavidyalaya is affiliated to Gauhati University, Guwahati, Assam. Being an affiliated college, our course formation and the content is designed by the parent university as per the UGC guidelines. The college is now operating Arts stream. The college currently does not have multiple entries and exits in the offered programs. Kanya Mahavidyalaya is ready to adopt NEP 2020 in Multidisciplinary Programmes and Interdisciplinary Courses as soon as our Affiliating University gives us the prospect.</p>
2. Academic bank of credits (ABC):	<p>Kanya Mahavidyalaya preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the Parent University and Higher Education Department of government of Assam. For this reason, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from different courses so that the credit earned by student before could be forwarded when the student enters into the program once more. For scrutinizing ABC, proper technical support system will be formed.</p>
3. Skill development:	<p>Kanya Mahavidyalaya is offering the skill courses as per CBCS scheme set up by Gauhati University from Semester III to VI in different programs. Our College is prepared to accept and offer a mixture of Skill Development Programmes which will be offered in the New Syllabus for NEP 2020 by our Affiliating University or as per the structure done by the Government of India.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Kanya Mahavidyalaya ensures right integration of Indian knowledge system by offering MIL (Modern Indian Languages) subjects and core courses as per CBCS scheme set up by Gauhati University. Languages resembling Assamese, Bengali, English and Hindi are offered to students as core subjects along with generic electives and skills subjects. Importance is given on teaching through Mother Tongue. Other subjects like History, Political Science, Economics, Education, Philosophy etc. are offered in order to engender sense of national integration and international understanding, art and culture, sculpture, archeology and civic sense among</p>

	<p>the student community. Teaching these courses through online mode during COVID Pandemic was offered efficiently by the college. A proper Infrastructure facility is accessible in the college to offer these courses through online mode as and when required.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Kanya Mahavidyalaya offers Arts Stream with number of subjects. Bachelor Programmes include Bachelors in Arts. After completion of their choice of programme, a student is expected to have: ? The programmes allow the graduates to appear in various competitive examinations or go for higher studies of their choice. ? Qualities of inspection, accuracy, methodical mind, rational thinking, clarity of thought and expression, coherent approach, qualitative and quantitative decision making. ? Trains the learners to extract information, create and solve problems in a methodical and logical way. ? The primary importance of the proposed OBE system will be on the following skills for example life skills; basic skills; vocational and professional skills; academic skills; and interpersonal and personal skills with the potential advantages to generate a obvious anticipation of what needs to be accomplished by the end of the course; formation their lessons around the student's needs; decide what credits to award the student; sense dependable for their own learning and learn more throughout this individual learning. ? The outcomes analysis will absorb the analytical reports rigorously based on student performances and satisfaction feedback and employability index. It is thought that outcome analysis will help to find gaps and carry out continuous development to line up with the vision and mission of NEP 2020.</p>
<p>6. Distance education/online education:</p>	<p>For the period of Covid-19 Pandemic, Kanya Mahavidyalaya switched over to virtual mode of teaching through different applications similar to Google Meet, Zoom, WhatsApp and audio-visual aids etc. Once the NEP is implemented in Assam, we will guarantee horizontal functioning of Online education as recommended by the policy framers of NEP-2020.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
278	272	296	400	454

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	26	26	26

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
14.08	10.16	15.53	16.14	23.11

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

The Kanya Mahavidyalaya, Guwahati is affiliated to the Gauhati University, Assam, and follows the curriculum overview provided by the University. The IQAC coordinates with the Academic Committee and teaching departments towards effective curriculum delivery. We follow effective curriculum delivery through various ways.

The Academic Calendar: The institution prepares the **Academic Calendar** adhering to the guidelines of the Gauhati University. The **Academic Calendar** is the students' guide to the College's schedule of curricular and co-curricular activities.

The Class Routine: The class routine is prepared by the teachers at the beginning of the academic session. It helps effective classroom interactions between teachers and students.

Lesson Plans: Lesson Plans are prepared by individual teachers detailing learning activities to meet course objectives. Head of each department monitors the implementation of the lesson plan.

Classroom Interactions: In classrooms, the conventional chalk and board method is supported by the use of multimedia tools in constructing a learning experience that is engaging. Tutorial classes address specific learning points, which require additional attention.

HoDs' Meeting: HoDs' meetings are held regularly to discuss the plans to arrive an optimal and effective way.

Academic Committee: The academic Committee of the College looks after the academic environment of the college and takes care for imparting quality education to students.

Guest Faculty: Guest faculties are invited from other institutions to deliver lecture on course related topic and for knowledge pursuit and also to motivate the students.

Central & Departmental Library: The college central library provides teachers with necessary learning materials for effective delivery of curriculum. In addition to the central library, each department has its own library that caters to the needs of the teachers and students.

Guardian Participation: Departmental Guardians' Meet is organized once in a year where the guardians interact with the faculty members and keep track of the academic progress of their wards.

Field Trip: Educational field trip and excursions to places of academic importance are organized by the departments for gathering practical knowledge, experience and exposure.

Admission & Counseling Cell: Faculty members of the college offer counseling to students and help the students to understand their strength by providing them with requisite information of the emerging trends in different field.

Monitoring: Students' learning progress is monitored through class tests, home assignments and group discussions. Classroom discussions and the participation of individual students reveal their understanding of important learning points. Monitoring helps in planning the remedial learning support for students who need it.

Assessment and Reporting: The Examination Committee plans and conducts the Sessional and End semester examinations of the Gauhati University. The students have access to the sessional answer scripts. The end semester examination results are declared by the Gauhati University.

Feedback: Student feedback on the curriculum is obtained for evaluation of the course and teaching. Structured formats have been introduced to obtain student feedback on academic grievances and record appreciation of teaching.

Faculty Skill Building: Workshops are conducted to build faculty skills in the changing scenario of education and Mentoring for effective curriculum delivery.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the

total number of students during the last five years**Response:** 0**1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Response:****Response:**

Every year on March 8, our college celebrates **International Women's Day** in the college campus. On this occasion, the Women Cell of the college organized Rangoli Competition in 2022, Debate Competition in 2019, Essay Writing Competition in 2021 among students. As part of the celebration, the NSS unit of the college organized a programme on health and hygiene and breast cancer at the adopted village at Bonda in 2022.

Each Year College celebrates **International Yoga Day** on June 21. Our College celebrated International Yoga Day on 21st June, 2022 and opened a virtual Yoga Club.

The College celebrates **World Environment Day** on June 5 every year. The Women Cell & Environment Cell of the college observed **World Environment Day** in 2022 and carried out plantation programme. A lecture was also organized on **Impact of Green House Gases and Its Affect on Environment**.

The College organized Swachh Bharat Abhiyan on February 27, 2018 to make the students aware of health and education through awareness programs. The objective is to make students aware of the overall development of citizens in terms of health and well-being. The IQAC of the college also organized a health

awareness camp to sensitize the students about their physical and mental health in 2021. The Women Cell of the College in collaboration with the IQAC, NGOs GOLD and SUKAFSA organized an awareness camp on HIV/Drugs.

As part of academic and value extension programme, our college organized a lecture programme on 19th September, 2017 on the topic “Developing Communication Skill”. Renowned educationist Swapan Dowerah delivered lecture on the topic and enlightened the participants of the programme.

During the last five years the NSS unit of the College carried out several training programmes for students and social activities like Tree Plantation, Swacch Bharat Abhiyan, Soft Skill Development and Awareness on Health and Hygiene and Breast Cancer.

Our college organized a three-day **School Finishing Programme** from June 11, 2022 for the enhancement of soft skills among the students. Students of the college participated in the programme which was attended by experts from the Gauhati Commerce College.

Sexual Harassment & Students’ Grievances & Redressal Cell of the College organized a **Self Defence Programme** on January 28, 2022 for the benefits of the students.

The Assamese, Bengali, English and Hindi Departments of the College observe **International Mother Language Day** on February 21 each year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.94

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 61

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on

the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 57.6

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
114	102	86	121	153

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
200	200	200	200	200

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 57.84

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	52	28	27	47

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
74	74	74	74	74

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 11.12

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Experiential learning: To emphasize upon experiential learning, different departments organizes various activities like Assignment, Project, educational tour, extension activities and workshops on varied topics and like. As a part of the syllabus, students of all the departments are assigned assignment. Research Projects are carried out by the honours students of the departments like Assamese, Bengali, Education, Hindi, History and Philosophy under the supervision of concerned teacher which help them understand research methodology . Most of the departments organizes field trip in the different places, even students have been taken outside the state for educational tour and submit report to emphasize upon experiential learning. As a part of their syllabus the students of Education department also conduct psychological practical and also conduct practice teaching classes in the near by school .

Participative learning: Students are encouraged to engage themselves in participative learning to enhance their active involvement, motivation, cooperation, learning ability, self confidence etc. Group activity such as group discussions, workshop, seminar, webinar, preparation of wall magazines, magazines, library maintenance etc. As a part of syllabus Department of Assamese, Bengali and Hindi collaboratively organized classes for their students. Literary Forum of Kanya Mahavidyalaya constituting of Assamese, Bengali, English and Hindi Department is also another platform for students to get together and nurture their literary creativity. Various departments have signed Memorandum of Understanding with different colleges for academic cooperation

which enhance students participative learning. As a result of this initiative various departments works

collaboratively with many inter college activity like Educational Tour, students interaction programme. Participating Extension activities organized by different departments and NSS Unit of the college which promote social participation of the students by helping them work towards college and community linkage and building up strong personality.

Problem solving methodology: To enhance problem solving ability among the students project works, class assignment, home assignments are organized. Various departments carried out Skill Enhancement Course as a part of their syllabus which prepare students to meet the challenges of life boldly. As per their requirement special attention is paid to slow learner as well as advanced learner to solve their various problems. For the slow learner tutorial classes are conducted where teacher give extra care and motivate them to improve their performance in the examination. Advance students are also provided extra reading materials, question banks, encourage to consult reference books, journals and websites. Mentoring classes are held by the teachers of all the departments where teacher made effort to solve their various problems.

Use of ICT resources are encouraged by using laptop, projector, e-mail,web- based learning internet etc.The teachers of all the departments conducted online classes through various digital platforms. Whatsapp group is formed for students of each semester constituting honours and general students separately. Learning materials,important information,ideas, problems and solutions are shared in these groups.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	26	26	26

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 55.04

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	14	14	14	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Response:

As an affiliated college of Gauhati University, Kanya Mahavidyalaya strictly followed all aspects of academic calendar, curriculum delivery and evaluation process and the prescribed rules and regulations of Gauhati University as notified time to time.

In the beginning of each session in the orientation programme the principal of the college makes students aware about the evaluation procedure. The teachers of all the departments are also ensure that the students are aware of the Internal/Sessional and External Assessment Evaluation Criteria in the commencement of new academic session and at regular intervals in the classroom also.

The mode of evaluation is a combination of external and internal assessment in the ratio of 80: 20 respectively. Along with routine examinations, classroom participations, class assignments, project work, and presentations would also be a part of the overall assessment of the student.

As per University guidelines, internal marks are awarded based on sessional/internal examinations, assignments/presentations/group discussion/ seminars and the like and attendance of student.

Students' attendance in the sessional examination is mandatory which ensures a strict compliance of it. Matters relating to the internal evaluation process are discussed in Academic committee meetings.

Internal/sessional and external examinations committees are formed separately for the smooth conduct of the Internal/sessional and external examinations.

Examination committees consisting of the Principal as Officer-in-charge and the faculty members and office staff are formed for every semester.

As per the guidelines issued by the Gauhati University Departmental Project Evaluation Committees are also formed for Project evaluation.

After each sessional examination, results are communicated to the students and provide suggestions for improvement. The Head of all the departments submitted their results to the Academic Committee meetings and discuss about the performance and also make future planning

Apart from the prescribed examination (Internal/Sessional and External Assessment Evaluation) by the Gauhati University the college also follows a continuous internal evaluation process by conducting class test, assignments, group activities, assignments, etc.

Students are also assess on the level of performance in various academic programme such as Quiz, Debates, essay writing, extempore speech etc. organized by the college.

Group work, field work, educational tour reports etc.the integral part of some courses..

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Response:

As an affiliated college of Gauhati University, the college adheres the framework of the Gauhati University regarding syllabus,academic calender,evaluation process.

The Program

Outcomes (PO)

and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with Gauhati University guidelines.

Hence course outcomes, program

outcomes are all predetermined.

However, the college has the mission to create a

holistic

pers

onality development

atmosphere

and to encourage the students to analyze their hidden

potential, to collaborate with the society for the sustenance of human values and make them

responsible and accountable citizen of the society.Keeping in view of this miss

ion the courses

offered them that leads towards quality education, encourage approaching newer horizons

leading to specific outcomes

The colleges has a vision towards the creation of a tolerant and enlighten society through education for all and specially for women. Preparing students for higher education and to employability are specific outcomes.

Effectiveness of the teaching, learning and evaluation process can be measured through the parameters of Program outcome, program specific outcome and course outcomes which benefit of teachers and students both.

Hence, in the beginning of each session the principal briefing the students about the college's mission and vision, evaluation process and learning outcomes. The teachers of each department make aware the students about the course outcomes and continuously motivate them to achieve that goal.

Various mechanisms to measure the attainment of the PSOs, POs, and COs are also designed

by the teachers through continuous internal evaluation. These are in the form of sessional examinations, class test, quizzes, assignments, etc. besides the end semester examinations.

The teaching strategies of the college are structured through academic calendar, teaching plan and time table i.e. the class

-
routine.

Lesson plan based on the syllabus prepared by the teacher for effective learning outcomes.

The performance of the students are continuously monitored by the Head of the respective departments and departmental meeting are held with the faculties to discuss various academic issues and make plan for better performance.

The Principal and the IQAC of the college

monitor the learning outcomes

and

takes up

appropriate measures for any shortfalls in consultation with the departments.

The college

encourage the

faculties of all the departments

for

participating

workshops,

seminars, conferences and FDPs to enrich the

ir

knowledge

to attain the outcomes

.

The College has the mechanism to collect feedback from pass

-

out students

, present student and

the parents. On the basis of these

feedback

data the Principal and

the IQAC

make

planning

for

overcoming barriers

and improvi

ng the learning outcomes.

The

the performance and the

problems of the students are discussed in the Parents

-

Teachers'

Meet.

Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.

2.6.2 Pass percentage of Students during last five years

Response: 79.82

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
72	93	89	106	95

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
89	122	121	121	117

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.67

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	3.0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response:

Being an undergraduate college, Kanya Mahavidyalaya has no recognized incubation centre associated with business set-ups. But it recognizes and appreciates the need and importance of promoting an ecosystem for innovation among the faculty members. This spirit of innovation leads to organize various extension and outreach programmes for creation and transfer of knowledge.

The women cell and NSS unit of the college organizes world environment day every year with plantation drive within and outside the college campus. The college authority always give emphasis to keep the college campus clean and for this purpose swachhta abhiyan organizes regularly in the college and students and teaching-non teaching staff actively take part in such cleanliness drive. To keep the college garbage free, dustbin facilities has been provided in the college campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	2	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.64

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	4	2	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.24**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	1	8	9	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:****Response:**

The college regularly conducted various extension activities in the neighbourhood community so that the students get exposed to the social and economic problems and challenges of the less privileged section of the society with the active participation of the students. The NSS unit of the college organizes different programmes from 2013 onwards such as celebration of World Environment day, International Yoga day, International Women day, Cleaning of college campus under Swachh Bharat Mission, celebration of Republic day, Independence day, Gandhi Jayanti, Teachers' day, Flood relief programme, Plantation programme in college campus, Swachata Abhiyan at Bonda Village (adopted village) etc. The NSS unit organize a two days state level workshop on 25-05-2022 and 26-05-2022 on "Soft skill and career counselling" to enhance the ability of the students and to guide them about their future career prospects. The NSS unit also organize a health awareness programme at community hall of Bonda (adopted) village with the doctors from Guwahati Medical College as a part of the celebration of international women day. Teacher unit of the college organizes different extension activities like flood relief programme, donations and assistance for of the needy students etc. The students and faculties of the college participated in the cultural rally at Brahmaputra Literary Festival organized by the Government of Assam in 2017. Department of Assamese, Bengali, economics and Pol. Science jointly organize an extension activity in Bonda Anchalic High School of the adopted village Bonda and distribute different study materials among the school students in December 2021. Also faculties of the college take various classes in the nearby

schools in subjects like English, Education, Economics, Assamese etc.

The college and most of the departments have organized educational tours and field visits within and outside Assam which also help students to interact with neighborhood community and make the students aware of about the history, life and culture, its economic prospect and challenges and cultural assimilation of such community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Response:

Great teachers and institutions deserves great rewards and nothing is more effective than praise and recognition in the form of awards. Awards and recognition is an important part of any institution and its staff which will motivate its employees to do more and more quality work in future. Kanya Mahavidyalaya yet have not get any national or international awards and recognition but few faculties of this college have got prestigious awards through their works in different fronts. One faculty Mr. Guptajit Pathak of History dept. got award for historical research from contemporary literary society, Banda, U.P. during 2020-21. During 2019-20, Mr. pathak got several awards such as- Global Outreach Research Awards, Excellent Teacher Icon Award 2019, Mewadev Lural Award 2019 etc. Again during 2018-19, Bharat Ratna Shree Atal Bihari Vajpayee award and Dibakar Sarma Memorial Poetical Award were presented to Mr. Pathak. Again another faculty from the department of Assamese Mrs. Binita Gogoi got Jyotirmoy Award 2022 and Gramya Siromoni award, 2022 for her excellent work in the field of literature during 2021-22.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 3

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Response:

Our college has fifteen (15) fully functional classrooms. The mode of teaching is conventional Lecture method (Chalk and Talk) .

1. Our important meetings and functions are held in our auditorium which can accommodate more than 200 students.

Library facilities:

1. The central library has been renovated. It has a moderate collection of more than 10000 copies of text, reference and general books covering a wide range of subjects. It also maintains a good number of journals and newspapers .
2. Besides, each of the Deptt. maintains a Departmental Library.

Computing Equipments and internal facilities:

1. The Administrative Block is equipped with desktop computers with internet connectivity, scanner, printers, etc.
2. The IQAC Cell of the college has two desktop computers with Website link, scanner and printers.

Psychological Laboratory:

The department of Education of the college maintain a well equipped psychological laboratory which provides the students the practical knowledge of educational psychology. At present the laboratory has the

following apparatuses

1. Mirror Drawing Apparatus.
2. Tachistoscope.
3. Maze Learning Apparatus.
4. Memory Drum.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 14.05

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.83	0.38	1.25	0.16	2.48

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Response:

The library of KanyaMahavidyalaya was established along with the establishment of the college in 1977. The library is named as “Dr. NagendraNathBuzrbaruah” in honour of the donor in 2022.

The library with its open access system and has an extra reading room facility. The departmental libraries are maintained by all the departments of the college provide additional help to students and teachers in their academic pursuits. The Library is partially automated. The software used for the automation of the library is SOUL (Software for University Libraries). In the year of 2015 the SOUL software was installed as per the guideline of UGC. The SOUL can be used for acquisition, accession, circulation, data operation etc. The data entry records are on process. As on August 2022, a total number of 1700 copies are recorded in SOUL database.

The library has e-journals and e-books subscription from September 2022 under NLIST facilities of INFLIBNET, the college library has a library advisory committee with the following members-

Chairperson- The Principal

Convenor- ArchanaDeka

Members- NitanjaliBaishya

GuptajitPathak

Nazrul Islam

The committee has undertaken the following significant steps-

1. Shifting of the library from the old building to the new building.
2. The library will be named after the name of the donor of the library.
3. Subscription of e-journals/e-books provided by NLIST under the INFLIBNET.
4. Purchase of new books for different subjects.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

1 Institution frequently updates its IT facilities including Wi-Fi Response:

- The college campus is provided with free wifi facilities.
- It has 3 printers and 10 computers with internet connectivity for office and IQAC use.
- It also has three projectors for PowerPoint presentation in workshops and seminars.
- The college has its own website which is being regularly maintained from time to time.
- The college has one internet connectivity with 50 mbps.
- The college campus is guarded with CCTV surveillance.

The IT facilities of the college is updating under the process. The admission and examination form fill up of the college has been made fully online. The library has also computer with wifi facility. In addition to this the college also has a biometric machine to regulate the attendance system of the teachers and other staff members.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 27.8

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 10

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

Response: 67.51

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.59	7.94	11.77	11.32	17.73

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 71.06

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
278	272	236	278	144

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.65

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: E. None of the above

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 7.91

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	17	4	5	6

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
72	93	89	106	95

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	4	1	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Kanya Mahavidyalaya, Guwahati (KMG) has a registered Alumni Association for building strong link between alumni and present students. The alumni association of KMG is a nonprofit organization, composed of alumni of the institution with a view to preserve and carry forward the fine traditions of the college, to strengthen the connection among the alumni at different places of the state and country. Alumni are looked for to assist institutions by offering donations from their earnings to pay back to their alma mater. They offer some help to the institution. They may also organise cultural programs and career guidance programs. Alumni associations often provide a wealth of career services to help former students find job opportunities and improve their chances of landing a job offer. Career counseling, seminars,

webinars, and networking events may provide helpful information about the job market.

The Association serves the alumni, carrying out a variety of activities. It strengthens ties between alumni, as well as between alumni and Alma Mater, providing opportunities for cooperation and communication.

The alumni of some departments of our college contributed a lot. The alumni of the Assamese department published a hand written magazine on 1st June 2022 in memory of our ex Principal Late Dr Rina Rani Bardalai and the HOD of Assamese Department Late Nakul Ch Das. The alumni of Bengali department launched a hand written magazine 'Sukanya' for the development of the writing skill of the students of the department. They have also donated books to the Bengali department.

AIMS & OBJECTIVES:

To impart a sense of Cooperation and healthy understanding among the old students, present students and teaching staffs of Kanya Mahavidyalaya, Guwahati and to maintain the pride of our alma mater

To work in close Co-operation with the students of KMG in the matters of common interest

To maintain a directory of old students, working all over India and abroad and keeping it up to date with details of present position and the achievements of old students in various spheres

To assist the students in KMG in their professional and personal growth through arranging synopsis, seminars, lectures, or refresher course to upgrade the academic knowledge and interest among the old students and present students and to publish periodicals, journals / literatures

To assist needy alumni through welfare funds

To arrange an alumni reunion once in a year

Activities and Contributions:

- Alumni have donated books to assist the Poor & Meritorious students of the Institution.
- Alumni are invited for meetings at the college and they interact with the existing students and

teachers.

- Few Alumni gave Guest lecturers to the existing students on career guiding focuses and also took classes of the existing students.

Alumni meets were arranged in December 2021 & June 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Response:

The vision and mission of the college is to provide an opportunity of higher education to the girl students. The college has been serving the residents of the locality as well as the entire north east so that more and more girl students get the opportunity to access education and develop intellectual potential of the region. The Governing Body to which the Principal of the college acts as the secretary guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. The Principal/Secretary of the college implements the policy so designed with active co-operation of the faculty members of the college. In order to run the institution smoothly the teachers are appointed in various cells and bodies of the college.

The academic policies and course curriculum designed and prepared by the affiliating university are implemented with cooperation of the faculty members of the respective departments.

For implementing various curricular and infrastructural activities, the Principal as the management leader constitutes different committees to carry out the action plans for fulfillment of the stated missions.

The members of various committees are informed about the duties and responsibilities in formulating the action plans. The institution always takes initiative to run innovative programs depending on the contemporary situation.

All the strategies and policies are framed and approved by the Governing Body of the college. Any policy prepared by the Principal in consultation with the faculty members is approved in the general meeting of the Governing Body.

The college construction committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General Fund, Examination Fund, NSS Fund, Library Fund etc whose accounts are maintained with separate cash book, ledger book, passbook etc. The accounts are audited by the certified Chartered Account as well Govt. Auditors.

The IQAC of Kanya Mahavidyalaya was established in the year 2014. Since inception, it has been working for the promotion and enhancement of quality along with the participation of the stakeholders. The Quality Assurance Cell of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

The college authority manages to involve each and every member of the college fraternity in the academic

and curricular works of the college in addition to their rendering normal services by incorporating them into various committees constituted in the college. Several committees are constituted by the Principal of the college for overall management of the admission, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, encouraging cultural activities etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Response

All the stakeholders, authority, teaching and non –teaching staff, alumni and present student fraternity contribute to the smooth functioning of the institution. The President of the Governing Body consults every stakeholders of the college to form various bodies and to distribute responsibilities to all.

Administrative set up:

The principal, who is also the secretary of the Governing Body, form the nucleus of the administration and is the final authority of all financial matters. The principal is vested with the responsibility of all day- to-day activities of the institution. All the head of the Departments, IQAC coordinator, the teachers and the head assistant are there to assist him in smooth running of the college.

The Functions of various Bodies:

The Construction Committee of the college takes important decisions regarding all constructional work, renovation and maintenance of old infrastructure. The teaching and non- teaching staff are also involved in the works related to construction and renovation.

The Academic Committee of the college takes the responsibility of preparing academic calendar and class-routine after discussion with all the Heads of the Department. The committee also analyses the course progression of all the departments.

The Examination Committee of the college conducts both external and internal examination throughout the year. In addition to that the committee prepares date sheet for the internal examination, declares the result and suggests all the departments to make a review of the internal examinations.

The IQAC of the institution plays a vital role in assessing and assuring quality in the teaching learning and evaluation process. Various programmes and events are also conducted by the college under the aegis of IQAC

Recruitment:

The recruitment of teachers in the institution is made with proper process like advertisement in the leading news papers, interview with expert committee as per UGC and State Government guidelines. The whole process is transparent and conducted under the supervision of the Principal.

The institutional Strategic / Perspective plan is effectively deployed:

The institution effectively implements its all the plan of action in a systematic way. Keeping in mind all the development strategies of the institution, a need for construction of a well-equipped library, a permanent gate of the college and a hostel for girls has been proposed. Though the proposal for constructing a library was taken a long back with the aid of Rs. 2 lakhs of the Governing Body member Dr. Aparna Bujarbarua. An additional sum of 2 lakhs rupees was donated again by Dr. Bujarbarua for the completion of the construction of the library. The work has already been completed and the library has been inaugurated on 29th September, 2022. Meanwhile a sum of Rs. 10 lakhs was obtained from UGC and the amount has been utilized purchasing furniture, computers, software and other necessary equipments.

The proposed permanent gate of the college has been constructed with the aid of Rs. 3 lakhs from Dr. Swapna Devi Bhattacharjee. The gate has been completed and inaugurated on 29th September, 2022. It has named as “DR. NIRMALPRABHA BORDALOI MEMORIAL GATE”.

For the construction of a girls’ hostel of the college, communication with various stakeholders is going on. A proposal for the hostel has already been submitted to UGC , but no fund has been obtained for the purpose till now.

File Description	Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

- The institution runs two welfare societies named “SURABHI SANCHAYA NIDHI” and “SAMRIDDHI SANCHAY NIDHI” for its staff on a regular basis for a period of two years. The members of the society can avail loan at a very low rate of interest in their urgency.
- The institution runs a unit of all the teachers and takes various effective measures like relief at the time of natural disasters, educational equipments for the needy students from time to time. All the teachers contribute generously for the raising of the fund of the unit.
- The college encourages the organising of seminars, workshops, webinars, Faculty Development Programmes (FDP) etc for professional development and also provides financial support as per convenience.
- Leaves are granted to teaching and non-teaching staff for participating in various professional development programmes.
- Regular government welfare schemes like maternity leave, child care leave are also availed to all teaching and non-teaching staff.
- Inter institutional linkage are established by allowing the faculty members to visit various institutions as resource persons.
- Faculty members and non-teaching members are delegated to participate in the programmes organized by the government and other social organisations.
- The college encourages students to get involved in extension services under the guidance of the faculty, in order to make the knowledge and skill acquired purposeful and also to instill social concern in youths.
- Performance appraisal system for teaching and non-teaching staff is maintained as per the UGC as well as State Govt. policy. All the teaching and non-teaching members of the institution are encouraged to keep a record of their performance.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**Response:** 22.48**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	1	3	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non-government organization) and it conducts financial audits regularly (internal and external)

Kanya Mahavidyalaya mobilizes funds from various sources such as government and non-government organizations, philanthropists and well-wishers. For the overall development of the college applications asking for donations are sent to different bodies like UGC, ASSAM GOVT., IOCL, ABITA and some local philanthropists. Besides , our college teachers and non teaching staff also have huge contribution for all types of development .

A tentative budget is prepared at the commencement of every financial year for allocating funds to different heads like, infrastructure and renovation of existing works, library, sports, cultural development etc.

All fees/fines collected by the college administration are deposited under the respective heads of the accounts. The fee structure of the students is decided by the college authority as per the guidelines of the state government.

In case of any purchase, quotations are invited from established firms. The purchase committee makes a comparative statement of the tendered quotations and the lowest bidder with requisite criteria as per tender notice is asked to supply the quoted materials. The payments are made only after receiving the materials by a/c payee cheques.

The institute conducts internal audit regularly. The college has conducted internal audits for the year 2017-18, 2018-19, 2019-20, 2020-21, 2021-22. The external audits are done annually by the Chartered Accountant appointed by the college. The institution has conducted internal audit in various heads such as, General Fund, Library Fund, Examination Fund, NSS Fund etc.

The institution maintains Cashbook, Ledger Books, Pasting files, utilization certificates wherever necessary, salary statement of employees.

External audits are also conducted by Assam Government Auditors. Objections and questions of any kind during the audit were promptly addressed by presenting relevant documents to the auditors. Every effort was put in to maintain transparency in the financial records, and also to record corresponding documents of every financial transaction.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

The IQAC has contributed in institutionalizing the quality assurance processes with respect to curricular, co-curricular, infrastructure, students support, values etc. by various methods. Out of these, mention may be made of the following best practices initiated by IQAC.

- The IQAC has initiated the mentor- mentee system in each department of the college as per the NAAC Guidelines, for assurance of quality in classroom teaching and helping out the slow learners and promoting the fast learners.
- The IQAC has initiated and facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation.
- The IQAC organised workshops on academic themes for the benefit of the students as well as teachers.
- IQAC also maintains documentation of the various programmes and activities leading to quality improvement in the institution like NSS activities, seminars, research activities etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Being one of the leading girls' colleges in Guwahati city, Kanya Mahavidyalaya is committed towards maintaining highest ethical standards in all activities including the dignity, equality and security of the students. We provide equal opportunities to students irrespective of caste, creed, language and religion. There are various committees & cells including disciplinary committee, women's cell, sexual harassment cell, anti-ragging cell, grievances redressal cell, career counseling cell, yoga cell etc. to look after various issues.

1. Safety & Security

The institution has formed a Disciplinary Committee to look after the safety and security of the students. Following measures have also been taken:

1. The college campus is under surveillance with CC cameras installed at various locations.
2. Proper boundary wall along with a gate has been constructed for security of the girls in the college campus.
3. A gatekeeper monitors the visitors' entry
4. Uniform and ID card must for the students to enter the College.
5. Strict implementation of Anti-Ragging measures.
6. A Grievances Redressal Cell has also been constituted.
7. A complaint box is arranged to receive grievances or suggestions.
8. Awareness programmes related to safety and security of girl students have been organized time to time.
9. RO water facility has been installed in the campus.
10. There is a yoga cell to help students mentally and physically fit.
11. The institution has virtual yoga club.

1. Counselling

1. During mentoring teachers of the institution guide the students with regards to academic performance, career plans, psychological and personal issues.
2. Counseling relating to health and Career Counseling take place from time to time.
3. Career Counselling Cell extends support to the students regarding their career plans and entrepreneurship policies.

1. Common Room

1. The common room facilities are available in campus for the girl students.

1. There is also a Students' Union Room in the College campus

Various national/ International days are being celebrated in our college to spread a feelings of national unity among the students . Moreover various International Days are celebrated to promote the feelings of International cooperation and universal brotherhood . some of these events are:-

On 26th January we celebrate Republic Day in the college with great enthusiasm and pride.

Independence Day is also celebrated on 15th August in the college.

International Mother Language Day is celebrated on 21st February every year by the Assamese, Bengali, Hindi and English departments to promote linguistic and cultural diversity and multilingualism.

The women cell organizes International Women day on 8th March every year.

To encourage awareness and action for the protection of the environment, we celebrate World Environment Day on 5th June.

International Yoga day is also celebrated on 21st June to spread awareness about importance and effects of yoga on the health of the people.

On 5th September, Teachers' day is celebrated to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan.

On 8th September, the college observes the birth anniversary of acclaimed Assamese singer, composer and filmmaker Dr Bhupen Hazarika.

The Hindi department celebrates Hindi Diwas on 14th September every year.

The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas.

The college observes the death anniversary of Late Dr Bhupen Hazarika on 5th November.

Saraswati Puja and Bihu are also celebrated every year with festive fervour.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

We believe in unity in diversity and that is the reason our students show regards towards the different religion, language and culture. We feel the college is our subsequent home and all resources like a relative. We welcome and wish each other at various celebrations and welcome them to have a banquet to get presented with ones culture to have neighborly relations and to keep up with the strict, social and mutual amicability. Our students likewise praise the various celebrations with euphoria and excitement. Being a huge country with enormous populace, India presents vast assortments of actual elements and social examples. It is the place that is known for various dialects. To address our Indian culture, students display

their traditional outfit and perform traditional songs, dances in freshers welcome programmes and farewell programmes organized every year. Students wear variety of attires that display the uniqueness of different religions and cultures. Through this movement students get to know the unique culture of our country. Moreover being a citizen of India, our Constitution has laid down some values, responsibilities, rights and duties of the citizens which we must follow. In this connection our college has observed various important days like Independence Day, Republic Day every year so that the importance of these days can be understood by the students. It creates positivity in the society and reminds the importance of these days in the history of our nation.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best practice-I

1. **Title of the practice:** Adoption of Village Bonda

We have adopted a village named Bonda almost 5 to 6 kilometers from our college.

Objectives of the practice:

- To provide information vital to the development of the village through researches conducted in different fields such as Historical, Sociological, Political, Cultural, Literature etc
- To provide opportunities of learning and access to Higher Education through exposure programs and Educational tours for the village community.
- To assist the village in assessing the best possible ways of improvement and development that is both affordable and sustainable.
- To identify the potential of the village towards further growth and advances.

2. Context:

The Motto of Kanya Mahavidyalaya is to empower girls with relevant knowledge, competence and creativity so that they can face the challenges the world throw at them.

2. The practice:

Village Adoption Program is a self financed program generated purely out of the goodwill and desire to serve others present within the fraternity of the college. Funds for the program are donated by every teacher from their salary. The college forms a committee under NSS unit of the college with the Principal as the Chairman and the committee decides which village to be adopted by conducting various programmes.

3. Evidence of success:

Through the Village Adoption Program, the college provides opportunity for students of the college to be a part of some research projects and also help illiterate persons to learn basic things.

This experience gained under the experienced teachers cum researchers is truly invaluable. The Village Adoption Committee organizes a number of programs for students and community of the adopted villages.

4. Problems:

- Since the Village Adoption Program is a college self-financed program, funds are very limited to conduct deep researches.
- Adopted Villages often misinterprets the college's intention for want of monetary aid or anticipation of immediate transformation.

- Due to a very hectic academic session, departments and researchers barely manage time to conduct programs and researches in adopted villages.
- Discovered issues (especially, sociological and political) cannot be addressed by the institution directly.

Best practice-II

Financial Contribution by College Teachers & Staffs to College Development Fund:

Objective of the Practice:

- **Various development activities slowed down due to the lack of sufficient Fund. So a good number of College teachers and staffs of this institution voluntarily come forward and donated money to the Funds for developing the infrastructure.**

Context :

For quite some times the institution has been facing acute financial problems for various reasons. So all the development works which were started earlier slowed down due to the lack of sufficient fund. That is why some of the Teachers and Staff came forward and donated to the Funds.

Practice :

It requires a good amount of money to run an institution now a days. And it requires more funds for various developmental works. Since the institution has been facing financial crunch, the pace of developmental work became slow.

Evidence of Success :

The amount donated by Teachers and staffs are not only very valuable but it means a lot for the institution. It also showed love, respect and commitment of the teachers and staffs towards the institution. This act of generousness will definitely inspire the young students and reminds them their commitment to the institution.

Problems :

The institution is not financially sound to perform various development works. It needs more funds for internal and other infrastructural developments. So the financial help by the teachers and staffs is not sufficient to meet its financial needs. That is why more funds are needed to run the institution smoothly.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

Kanya Mahavidyalaya envisions empowering girls with relevant knowledge, competence and creativity so that they can face the challenges the world would throw at them. The vision of the College is strengthening girls in all perspectives in order to make them fit to compete with their male counterpart. The institution has students from all over northeast and other parts of India. It gives a sound stage to the students for character advancement as they get sufficient chance to collaborate with students from different culture, social foundation and layers.

The institution is focusing on overall development of girl students to make them aware of the importance of being educated, self reliant, confident, and can take care of themselves at crucial times.

Students are also encouraged to participate in various cultural competitions and sports and given lead roles in organizing programmes to bring in them the organizational skills.

College life is not all about academics, games, friends, and fun, it is also about being aware of social,

environmental and gender issues, and inequities in the society. We always give opportunities to students to grow as better individuals.

Since the educational system has become increasingly student-centric, we emphasize proper teaching and learning requirements for them. Students are encouraged to align their standards with industry and social demands as part of this process.

Most of the students of our college hail from poor background, but they are not poor in talent, knowledge and humility. We identify their talent and encourage them as per our mission statement.

Efforts are being made for the past few years to bring a change in the Teaching – Learning environment. Following are the methods adopted to transform the academic environment:

- Students are encouraged to write for wall magazines of their respective departments.
- Teachers from each department act as the mentors of the students and identify the academic and personal problems of the students.
- Students are encouraged to participate both in curricular and extra- curricular activities.
- Some departments arrange webinars, workshops periodically

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work
- Educational tour
- Essay writing competition
- Debate competition
- Rangoli competition
- Pitha making competition
- Recitation competition
- Writing for wall magazines
- Publish handwritten magazine

We also obtain feedback from parents, students and alumni to gather information on qualitative changes which are required.

Feedback System–

- Students give feedback about the faculty
- Feedback is taken from the parents of the wards
- Feedback is also taken from alumni

The students play major role in the events like College Week and other important events which are being organized by the college and inculcate the qualities of co-operation, co-ordination and team work.

Personality development programs and seminars are conducted to improve communication skills & soft skills of the students.

Some important events organized by Kanya Mahavidyalaya are:

- MoUs have been signed by the Departments of Education & Philosophy of the Kanya Mahavidyalaya with the Departments of Education & Philosophy of Beltala College of Guwahati.
- An MOU has been signed by the History Department of Kanya Mahavidyalaya with the Education Department of Mazbat College, of Odalguri district and in this regard an Educational tour was conducted by two colleges jointly where students and teachers of both colleges participated in February 2022.
- Inter disciplinary MoU was signed between the Bengali Department of Kanya Mahavidyalaya with the English Department of Vidya Bharati College in April, 2022. Following the MoU a faculty exchange programme was organized where the English Teacher from Vidya Bharati College Dr Mukut Kalita took a class of the students of Bengali Department of Kanya Mahavidyalaya.
- An MoU was signed between the Assamese Department of Kanya Mahavidyalaya with the Assamese Department of Vidya Bharati College in April, 2022.
- A great initiative adopted by some Teaching and Non Teaching staff by offering lakhs of rupees in college development fund for developing college infrastructure .
- National webinar organized by the Assamese, Bengali, Economics, Education, English, History and Philosophy Departments of Kanya Mahavidyalaya.
- Assamese, Bengali, Economics, Education, English, Hindi, History and Philosophy Departments publish Wall magazines for the students.
- Publishing college Magazine “Prajna”.
- “Bodhidrom“ --- A handwritten magazine published by Assamese, Bengali, Hindi & English departments .
- “Sabyasachi” ---- A handwritten magazine published by Assamese Dept.

“Sukanya” ---- A handwritten magazine published by Bengali Dept.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

We are planning to introduce job oriented courses like Journalism, Beautician, Food processing, Yoga and Mediation , Translation studies, Certificate Course in Historical Visual Arts and Creative Skills, Certificate Course in Heritage Studies and Conservation, Certificate Course in Archival Science and Manuscriptology, Certificate Course in Story, Script and Dialogues Writing etc. Apart from these, we are also planning introduction of Post Graduate courses in some departments.

Concluding Remarks :

For more than four decades, Kanya Mahavidyalaya has been providing education to girl students with the mission to empower them. Situated in Guwahati, the gateway to the northeast, girl students from entire northeastern states and also neighbouring state like West Bengal come to study in our college. We want to carve a niche in the education sector and make our college a premier institution for the girls. In spite of various constraints, ensuring quality education to girl students is our top priority.

The Motto of Kanya Mahavidyalaya is to empower girls with relevant knowledge, competence and creativity so that they can face the challenges the world throw at them and that is why the college has stressed the need to branch out and provide its services to areas outside the center. The facilities and knowledge of the college can be used outside the fraternity.

College students now-a-days experience high levels of stress in many areas of life. To help the students in getting out of this situation, the college has established a “Yoga Cell” and launched a virtual yoga club.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>278</td> <td>272</td> <td>296</td> <td>400</td> <td>454</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>114</td> <td>102</td> <td>86</td> <td>121</td> <td>153</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>600</td> <td>600</td> <td>600</td> <td>600</td> <td>600</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>200</td> <td>200</td> <td>200</td> <td>200</td> </tr> </tbody> </table> <p>Remark : AS per the supporting documents received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	278	272	296	400	454	2021-22	2020-21	2019-20	2018-19	2017-18	114	102	86	121	153	2021-22	2020-21	2019-20	2018-19	2017-18	600	600	600	600	600	2021-22	2020-21	2019-20	2018-19	2017-18	200	200	200	200	200
2021-22	2020-21	2019-20	2018-19	2017-18																																					
278	272	296	400	454																																					
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600	600	600	600	600																																					
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200	200	200	200	200																																					
2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	15	14	14	14	14	2021-22	2020-21	2019-20	2018-19	2017-18	15	14	14	14	14																				
2021-22	2020-21	2019-20	2018-19	2017-18																																					
15	14	14	14	14																																					
2021-22	2020-21	2019-20	2018-19	2017-18																																					
15	14	14	14	14																																					

Remark : As per the clarification received, DVV input is recommended accordingly.

3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 465 1046 600"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>7.20</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 680 1046 815"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>3.0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the supporting documents received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	7.20	0	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	3.0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0	7.20	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0	3.0	0																	
3.2.2	<p>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1249 1046 1384"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>2</td> <td>2</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1464 1046 1599"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>4</td> <td>2</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	5	2	2	0	1	2021-22	2020-21	2019-20	2018-19	2017-18	2	4	2	0	1
2021-22	2020-21	2019-20	2018-19	2017-18																	
5	2	2	0	1																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
2	4	2	0	1																	
3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1877 1046 2011"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>2</td> <td>4</td> <td>2</td> <td>3</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	6	2	4	2	3										
2021-22	2020-21	2019-20	2018-19	2017-18																	
6	2	4	2	3																	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	4	2	3

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	1	8	9	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	1	8	9	3

Remark : AS per the revised data received from HEI, based on that DVV input is recommended.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	0	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	1

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : AS per the supporting documents received from HEI, based on that programs like tours and women's day celebration etc are not considered in capacity buildings programs ,so DVV input is recommended accordingly.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	0	33	28	21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	4	1	3

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
24	6	10	3	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	1	3	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation

4. **Green campus initiatives**
 5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 25 Answer after DVV Verification : 25</p>